

Pre-authorization document - 82XXXXXXXXXX

Non-PO Authorization number to be included on invoice

Company Name: Energy Services, Inc. Date: 03/01/20XX

Contact person for order

Vendor Information: Vendor code: 1234567 Vendor name: ENERGY SERVICES INC Vendor address: 123 MAIN RD HOUSTON, TX US - 77005 Contract number: 4600234567 Total amount: USD

Contract number to be included on invoice

Contact Information: Requestor name: Ben Johnson Email Address: Ben.Johnson@Halliburton.com Telephone number: +15557981234

Bill to entity

Billing Information: Hall. Energy Srvc., Inc. Company code: 1100 Company address: PO Drawer 9000 DUNCAN, OK US - 73534-9000 Authorization number: 82XXXXXXXXXX

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Ship to Information: Plant Name: Bossier City, LA, USA Street Address: 1000 Industrial Drive Bossier City, LA US - 71111 Delivery Date: 3/01/20XX

Note : Please submit authorization number from this document on your invoice to avoid invoice rejection or delayed payments.

Line item details to be included on the invoice

Table with 6 columns: Item #, Vendor Service Number, Description, Quantity / Unit, Estimated Total Item Price, Cost Object (GL / Category / Cost Object). Row 1: 1, [redacted], LIGHT PLANTS, 1.000 / JOB, [redacted], 550400 / Sales order-Consumptn / 0900640228